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23 July 1980

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM: [REDACTED]

Acting Deputy Director of Security (PTOS)

SUBJECT: Entries for the DDA Log
17 - 23 July 1980 (U)

1. Three officers continue on survey trips, one in Latin America, one in Central America and the third in [REDACTED]. One of these officers has arrived [REDACTED] and will be involved in extensive residential and personnel protection surveys in light of the volatile situation existing in that country. Additionally, this officer

during the reporting period

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2. *a representative of the office of security*
~~One officer~~ attended a meeting with the SSA/DDA to discuss possible funding of residential security programs. The SSA/DDA has agreed to approach the DDO in an attempt to establish a precedent wherein the DDO will fund residential security upgrading as recommended by our survey officers. (C)

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WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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5. During the reporting period, two officers from the Domestic Security Branch conducted a briefing and a security survey at the House Foreign Affairs Committee. This briefing/survey was part of a continuing program on the part of the Domestic Security Branch which covers congressional committees, other than the oversight committees, which receive and store Agency classified material. (U)

3 ✓ 6. A member of the Domestic Security Branch, accompanied by a representative of the Special Security Center, provided a briefing on document control procedures to staff members of the Federal Reserve Board. (U)

7. On 21-24 July 1980 two members of the Office of Security participated in field tests at South Building of

X1 8. A two-man team is in Latin America Division area performing audio countermeasures inspections and security equipment maintenance, and one man returned from

X1 9. Headquarters has provided one man each to EOSG and EAOSG for assistance with their technical inspections and security equipment maintenance program. (C)

10. A member of the Safety Group provided approximately 40 smoke detectors, 10 portable escape ladders, and 15 portable fire extinguishers to Office of Finance personnel located at Key Building. This support action was at the request of personnel following 2 days of fire safety lectures presented by the Safety Group. (U)

X1 11. A member of the Safety Group provided information to employees [redacted] about the toxicity of the caulking compound being used by [redacted] 25X1

4 ✓ Two employees, one female and one male, experienced transient effects from inhaling the fumes brought into the building by the air-conditioning system. [redacted] 25X1

provided a tube of the caulking and, according to the ingredients on the container, both employees will only experience the transient headache and nausea reported experienced on the day of exposure. (U)

it was determined that listed ingredients in the product will result in no more than

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12. Three members of Information Systems Security Group departed on 21 July for an inspection trip of data processing facilities at a number of contractor sites in Washington State, California and Missouri. The trip is anticipated to last about 2 weeks. (A/IUO)

⑥ ✓ 13. On 22 July, the Chief, Information Systems Security Group met with representatives of the ADP Audit Staff and Office of Finance for the purpose of developing access and accountability controls which would permit the auditors to utilize the computerized master files of the Generalized Accounting System (GAS) and the Financial Resource System (FRS). ~~(A/IUO)~~ (U)

① ✓ 14. On 18 July 1980, a status report concerning the site security plan [redacted] was completed. Among the items mentioned in the status report were the following:

a. ~~Sole~~ source justification for the watchman contract was forwarded to and accepted by the Office of Logistics;

b. ~~Procedures~~ were established with ~~Clearance Division~~ in regard to clearances for the watchmen and ~~limited name checks~~ on the construction workers who will be utilized [redacted]

c. Financing and construction arrangements were finalized for the fencing, lighting, and trailer location at the site; and

d. ~~The~~ work by the prime contractor at the site continues with the grading and foundation excavating nearing completion. The contractor expects to pour concrete for the foundation starting by mid-August. (U)

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